



DAVID S. BROWN
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SHERIFF

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Undersheriff

Pat Bond
Chief Criminal Deputy

Marlea McKenzie
Chief Civil Deputy

David Waymire
Jail Superintendent

REQUEST FOR PUBLIC RECORDS

REQUESTED BY			
Name:		Date:	
Address:			
City, State, ZIP:		Phone No:	
REQUESTED INFORMATION			
INCIDENT INFORMATION			
Date of Incident:	Location of Incident:	Nature of Incident:	
Parties involved		Investigation Officer:	Case Number:
REQUESTER READ AND SIGN:		COMPLETED BY CIVIL OFFICE	
<p>I understand that secondary dissemination of any information obtained is prohibited unless in compliance with RCW 10.97.050 and RCW 42.17.310. I also understand that requested records may be redacted in accordance with RCW 42.17.</p> <p>I understand that I will be charged an additional \$.15 cents per page copy fee for 10 or more pages (see posted fee schedule for further information on required fees).</p> <p>I understand that records will be mailed and/or made available once payment in full is received by SCSO.</p> <p>The only acceptable form of payment is by cash or check</p>		NO. OF COPIES _____ @ \$.15	\$
		REPORT FEE \$15.00 EA	\$
		AUDIO CD \$20.00 EA	\$
		VIDEO CD \$20.00 EA	\$
		PHOTOGRAPH CD \$10.00 EA	\$
		CAD CALLS \$5.00 EA	\$
		POSTAGE	\$
		TOTAL DUE:	\$
REQUESTER'S SIGNATURE:			
ACKNOWLEDGEMENT OF RECORDS RELEASED			
DATE OF RELEASE:	DATE OF BILLING:	AMOUNT RECEIVED:	
RECIPIENT'S SIGNATURE		PUBLIC RECORDS OFFICER SIGNATURE	