

SKAMANIA COUNTY WORK RELEASE APPLICATION

FIRST CONTACT INFORMATION

Date: _____ Felony/Misdemeanor: _____ Charge: _____ Sentence: _____

Name: _____ DOB: _____ Phone: _____

Address: _____ City: _____ Zip: _____

SSN: _____ Driver's License: _____ State: _____

Emergency Contact: _____ Phone: _____

Address: _____ City: _____ Zip: _____

EMPLOYMENT INFORMATION

Company Name: _____ Supervisor Name: _____

Phone: _____ Job Title: _____

Work Schedule: _____ Weekly Hours: _____ Days off: _____

Jobsite address: _____ If not constant explain: _____

TRANSPORTATION TO AND FROM WORK

(PLEASE ADD ALL INFORMATION FOR THE PERSON TRANSPORTING YOU)

DL# _____ State: _____ Exp. Date: _____

Vehicle Lic: _____ State: _____ Exp. Date: _____ Copy of Ins: Yes No _____

Make: _____ Model: _____ Color: _____

Alternate Transportation: _____

COURT INFORMATION

Probation Officer: _____ Phone: _____

Attorney: _____ Phone: _____

Copy of Court order: Yes No _____ Court Case #: _____

WORK RELEASE PROGRAM (11.01.000)

WORK RELEASE PROGRAM

11.01.010

Prisoners who have been sentenced to serve time in the Skamania County Jail are eligible to request Work Release through the court system as follows:

1. The court shall sentence the offender and state in the court order they are eligible to serve the sentence on work release if approved.
1. The prisoner would fill out the Work Release Application and submit this to a Jail sergeant for review.
2. Once approved and bed space is available in work release the prisoner will agree to, and sign the Work Release Agreement, which covers the costs and other requirements of the program.
3. The on-duty Corrections Officer will complete the Daily check in form for work release and have the inmate sign this form when checking in and leaving from the jail facility.
4. Work release payments that are brought in by the prisoner must be received in full prior to the prisoner being released from jail. A minimum of 2-weeks up front will be required at the time work release begins unless the total sentence is less than 2-weeks.
5. When the Corrections Officer receives the work release payment the payment shall be added to the inmate accounting system as appropriate.
6. The jail sergeants will be responsible to monitor the status of the prisoner's work release program. Periodic checking with the prisoner's place of work, monitoring of the prisoner's arrival times and if necessary, blood, urine or breath testing may be given to verify that no drugs or alcohol are being used.
7. Any violation of the work release agreement shall be grounds for immediate removal of the prisoner from the work release program.
8. A report will be made by the on-duty Corrections Officer of any violations and prior to the end of their shift this report will be placed in the Corrections Sergeant and/or Chief Deputy's basket for review.
9. The prisoner will then be placed back into the main jail facility under the correct classification after being properly searched.
10. The Corrections Sergeant and/or the Chief Deputy will review the violation report and either reinstate the prisoner or forward the report to the Prosecutor's Office for further review. All money paid in advance shall be lost by the inmate.

SELECTION PROCESS

An inmate wishing to participate in our Work Release program must first meet the following criteria:

1. Sentenced on all charges
2. Have no outstanding warrants or holds from other agencies.
3. Must have proof of a valid driver's license or a licensed driver present at application interview to transport the subject to and from their place of employment.
4. Must have proof of employment along with a contact name and phone number for employment verification purposes.
5. Must be willing to allow designated Sheriff's Office personnel to make random spot checks at their place of employment.
6. Any inmate with an active protection order in which the protected person resides in Skamania County will not be allowed to work outside our facility.
7. Not be a Sex Offender.
8. A Criminal History check of all applicants will be done. Any person with an extensive criminal history that includes violent offenses may be dis-qualified from this process.

SKAMANIA COUNTY **JAIL-WORK RELEASE AGREEMENT**

11.01.020

I _____ understand that work release at the Skamania County Jail is a privilege, not a right. I understand that a violation of any department regulations, laws of the State of Washington or any County or City ordinances, will result in the immediate revocation of my work release privileges. I further understand that I may face additional charges for any violation of the law.

I understand that if, for some reason I cannot comply with these rules, I will not be considered a candidate for work release privileges.

The following rules will be adhered to at all times:

1. A shift schedule shall be provided to this jail signed by your employer showing your hours of employment on a monthly basis or a new schedule will be provided upon request.
2. All work release prisoners will make up their bunks and clean their cells before they are released to go to work.
3. All work release prisoners will report back to the Skamania County Jail immediately following their work shift.
4. Each work release participant will be subject to a complete search before being allowed to return to his or her cell.

5. Prisoners on work release shall not consume alcoholic beverages while on work release.
6. Prisoners on work release shall not consume narcotics or controlled substances, including legend drugs or medications, prescription or non-prescription, without the knowledge of the on-duty Corrections Officer.
7. If any prisoner on work release becomes ill, he/she shall report the illness to the on-duty Corrections Officer immediately upon their arrival at the Skamania County Jail.
8. All work release prisoners must be at work or in the Skamania County Jail. If, for some reason, the work release prisoner arrives on the job and is not needed, the prisoner shall return to the Skamania County Jail immediately.
9. Work release prisoners are not candidates for earned "good time".
10. There shall be no contraband, nor any other item or items brought into the Skamania County Jail without prior approval of the Corrections Sergeant.
11. You will be charged for room and board, transportation and other approved expenses.
12. Without the express consent of the Corrections Sergeant, you will not enter into any civil contract or incur any indebtedness. Purchases will not be made through the employer without prior approval of the Corrections Sergeant, or his designee. You will not borrow any money from anyone. You are not permitted to have any withholdings made from my wages for bonds or other purposes such as draws or advances.
13. You will not change your place of employment, without prior approval from the Corrections Sergeant.
14. You will notify the Corrections Sergeant or his designee immediately upon change of plans, discharge, lay off or other termination of employment.
15. You agree to travel directly by the approved method of transportation and return promptly to the Skamania County Jail without unauthorized stops or detours. Failure to report for work at the scheduled time, or failure to report at the Skamania County Jail at the scheduled time, may be considered an escape for which you may be disciplined and/or prosecuted.
16. You agree to submit to a Breathalyzer, urinalysis or blood test upon your return to the Skamania County Jail upon the request of the on-duty jailer.
17. In consideration of being enrolled in the work release program, you agree that should you escape (as defined in the Revised Code of Washington - 9A.76.110, 9A.76.120, or 9A.76.130, whichever applied, according to work release agreement #2), and be apprehended in a state other than the State of Washington, you hereby waive extradition to the State of Washington from any jurisdiction in or outside of the United States where you may be apprehended. You also agree that you will not contest any effort by any jurisdiction to return me to the State of Washington.

18. You agree to pay the Skamania County Jail \$25.00 (twenty-five dollars) per day, for room and board, while on the work release program. I understand that payments will be made weekly or bimonthly, and that my work release bill must be paid in full prior to my final release from custody.

- A. Agree to pay \$ _____ (number of days x \$25.00 on a weekly basis,
- B. Agree to pay \$ _____ (number of days x \$25.00 on a bi-monthly basis.
- C. Other _____

You understand that once you have selected terms "A", "B", or "C", you must make to schedule payments or have my work released revoked.

I have read or have had read to me the Skamania County Jail rules and agreements as pertaining to the Skamania County Jail work release program and in signing this agreement, I accept and agree to abide by the terms of this agreement.

Inmates Name

Date

You have been selected for participation in the Skamania County Jail work release program. Acceptance into this program allows you to be in the free community during the hours of your employment and will place new obligations on you for proper and responsible actions.

The Skamania County Sheriff reserves the right to terminate your work release program and return you to full time custody in the Skamania County Jail at any time. Although you are presently a participant in the work release program, your status as a resident of the Skamania County Jail has not changed. Supervisory control rests with the Chief Deputy, or his designee, for all aspects of your program. Other agencies lack authority to grant privileges or change in any way this agreement. (With exception: The Sentencing Judge may change or alter this agreement as needed. Any changes need to be given to the Jail Supervisor in writing.)

Your channel of communication is with the Corrections Sergeant or his designee.